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صندوق تطوير وإقراض البلديات
Municipal Development & Lending Fund



REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTANTING SERVICES – FIRMS SELECTION)

Country: Palestine

Assignment Title: Institutional Assessment for IFMIS implementation in West Bank and Gaza

Reference No. : 3.1.1.1.3-D

The Palestine Liberation Organization, for the benefit of the Palestinian National Authority (PNA), has received an initial financing in the amount of 61.97 Million Euros from the World Bank-International Development Association (IDA), PNA, KFW, Denmark, SIDA, EU, SDC, VNG, BTC, GIZ and AFD towards the cost of the 2nd phase of the Municipal Development Program (MDPII).

The Municipal Development and Lending Fund (MDLF) as an implementation agency for the project intends to use part of the grant for consulting services to hire a Consultancy Firm to conduct the “**Institutional Assessment for IFMIS implementation in West Bank and Gaza**” assignment which will be implemented in 13 municipalities in the West Bank and 1 municipality in Gaza.

The Municipal Development and Lending Fund now invite eligible consulting firms to indicate their interest in providing the Services. Interested consulting firms should provide information demonstrating that they have the required qualification and relevant experience to perform the Services. The shortlisting criteria are: **General firm’s profile (Core business and years in business, qualifications in the field of the assignment, technical and managerial organization of the firm, general qualifications and number of key staff).**

Objective of the Assignment:

MDLF intends to implement Integrated Financial Management Information System (IFMIS). The (IFMIS) is a system that Integrates financial processes executed by different related systems such as budget preparation software (BPS), financial management information system (FMIS), Revenue Management Information System (RMIS), Fixed Assets Registration , Payroll system , and other systems to derive full benefits from performance-based public financial management.

In order to ensure sufficient implementation of IFMIS, MDLF intends to contract a financial consulting company to assess the capacity and the readiness of the selected municipalities to implement the IFMIS. More specifically, the aims are to:

- Assist the MDLF in the implementation of the program designed to strengthen the capacity of the financial staff at the municipalities to handle the full range of municipal financial management responsibilities when IFMIS implementation is ready to be implemented at the selected municipalities;



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- Define minimum capacity mandatory to qualify for IFMIS;
- Making the decision whether to implement IFMIS in the selected municipalities or not subject to meeting defined minimum criteria.
- Identify the required IT infrastructure and human resources for implementation including human resource capacity development;
- Identify gaps and areas of improvement of the financial processes and procedures at the selected municipalities.

The attention of interested consulting firms is drawn to paragraph 1.9 of the World Bank's: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers published by the World Bank in January 2011, revised in July 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Consultancy firms will be selected in accordance with the procedures set out in the MDLF Procurement Manual which is based on the World Bank's Guidelines: Selection and Employment of Consultants by the World Bank Borrowers, published by the World Bank in January 2011, revised in July 2014/ **Selection Based on the Consultants' Qualifications (CQS)**.

Further information can be obtained at the address below during office hours 8:00 A.M. to 4:00 PM.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **29/08/2016**.

Dr. Tawfiq Bdeiri

Director General

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