



WWW.MDLF.ORG.PS

صندوق تطوير وإقراض البلديات  
Municipal Development & Lending Fund



## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

**Country: Palestine**

**Assignment Title: Coaching Municipalities in Implementing IFMIS In West Bank & Gaza - MDP II - Cycle 2**

**Reference No. : 3.1.1.1.3-F**

The Palestine Liberation Organization, for the benefit of the Palestinian National Authority (PNA), has received an initial financing in the amount of 61.97 Million Euros from the World Bank-International Development Association (IDA), PNA, KFW, Denmark, SIDA, EU, SDC, VNG, BTC, GIZ and AFD towards the cost of the 2<sup>nd</sup> phase of the Municipal Development Program (MDPII).

The Municipal Development and Lending Fund (MDLF) as an implementation agency for the project intends to use part of the grant for consulting services to hire a Consultancy Firm to conduct the “**Coaching Municipalities in Implementing IFMIS In West Bank & Gaza**” assignment which will be conducted in selected municipalities in the West Bank and Gaza Strip.

The Municipal Development and Lending Fund now invite eligible consulting firms to indicate their interest in providing the Services. Interested consulting firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are: General firm’s profile (Core business and years in business, qualifications in the field of the assignment, technical and managerial organization of the firm, general qualifications and number of key staff).

### **Objective of the Assignment:**

In order to ensure sufficient implementation of the Integrated Financial Management Information System (IFMIS), MDLF intends to contract a financial consulting company to coach selected municipalities in the West Bank and Gaza on implementing the IFMIS software. More specifically, the aims are to:

1. Assist the MDLF in the implementation of the program designed to strengthen the capacity of the financial staff at the municipalities to handle the full range of municipal financial management responsibilities when IFMIS implementation is ready to be implemented at the selected municipalities.
2. Assist the selected municipalities in applying the financial policies and procedures as described in the Financial Policies and Procedure Manual (FPPM) on modified accrual basis.
3. Liaising between software’s provider and the MDLF for the entire



- implementation stages.
4. Coach the financial staff at the selected municipalities in performing all the transactions based on fund accounting method, and generating financial reports in accordance with International Public Sector Accounting Standard (IPSAS).
  5. At the end of the coaching period the financial staff at the selected municipalities should be able to generate all balance sheet line items as of the latest closed month and to provide sufficient documentation support the process taken in order to justify all amounts recorded as opening balances.
  6. Assist (MDLF) to supervise implementation of an integrated financial management information system (IFMIS). The software will be implemented by a specialized software vendor and will be implemented in the selected municipalities in West Bank.

The attention of interested consulting firms is drawn to paragraph 1.9 of the World Bank's: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers published by the World Bank in January 2011, revised in July 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Consultancy firms will be selected in accordance with the procedures set out in the MDLF Procurement Manual which is based on the World Bank's Guidelines: Selection and Employment of Consultants by the World Bank Borrowers, published by the World Bank in January 2011, revised in July 2014/ **Selection based on Quality-Cost Based Selection (QCBS)**.

Further information can be obtained at the address below during office hours 08:00 AM to 04:00 PM.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **24/04/2017**.

**Dr. Tawfiq Bdeiri**

**Director General**

**Address is: Al-Amal Tower, Mecca Street, Al-balou', Al-Bireh**

**Tel: 02- 2426610**

**Fax: 02-2426617**

**Palestinian Authority**

**E-mail: [IFMIS-COACH@mdlf.org.ps](mailto:IFMIS-COACH@mdlf.org.ps)**