

**Municipal Development and Lending Fund
Area C Development Program in the West Bank Package III
Consulting Services
Request for Expressions of Interest
For
Individual Consultant**

Country: Palestine

Assignment Title: Local Project Coordinator / Area C Development Program in the West Bank Package III

Reference No. : 6.4

The Palestine Liberation Organization, for the benefit of the Palestinian National Authority (PNA), has received an initial financing in the amount of **3.22 Million Euros** from EU towards the cost of **Area C Development Program in the West Bank Package III**.

The Municipal Development and Lending Fund (MDLF) as an implementation agency for the project intends to use part of the grant for consulting services to hire an individual consultant to conduct the “**Local Project Coordinator**” assignment which will be conducted in selected municipalities in West Bank.

Objective of the Assignment:

As part of the mobilization and preparation of the action, a project coordinator will be hired to support MDLF in the day-to-day following up of the project activities. The coordinator will be contracted by MDLF as a consultant and will be hosted at MDLF under the supervision of the technical department manager in accordance to the following scope of work:

- *Work with LGUs to improve projects' documents, and communicate with them in this regard.*
- *Follow up all stages of the procurement process with LGUs and with the (LTC) in relation to the funded projects and do the regular update of the procurement plan.*
- *Cooperate with the LTC in providing the technical support to the LGUs to ensure the compliance with MDLF requirements in accordance to the MDLF operational arrangements.*
- *Coordinate with MDLF area engineers and supervisors to track the projects implementation and provide progress reports as needed.*



- *Coordinate with MOLG and other line ministries concerning the projects implementation.*
- *Coordinate the site visits/missions that may be requested by the EUREP.*
- *Conduct any other activities may be requested by MDLF in relation to **Area C** development program, meaning that the scope of the consultant will cover – in addition to this action- package II and the upcoming packages under this program.*

The Municipal Development and Lending Fund (MDLF) invite eligible qualified individual consultants to provide information indicating their qualifications, experience and appropriate skills to perform the services. The Consultant should have the following qualifications:

- A Bachelor's degree from an accredited university in civil engineering.
- At least, 10 years of previous relevant experience working in the social and infrastructure projects.
- Relevant experience in design, supervision and quality control.
- Experience in Local Government sector.
- Relevant experience in the procurement process and in contract management.
- Substantial knowledge of the urban and governance context in Area C, particularly the functioning of LGUs in that urban area.
- Excellent communication, coordination and facilitation skills.
- Fluency in English and Arabic and strong report writing skills.
- Excellent computer skills.

The attention of interested consultants is drawn to paragraph 1.9 of the World Bank's: *Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers published by the World Bank in January 2011, revised in July 2014 ("Consultant Guidelines")*, setting forth the World Bank's policy on conflict of interest.

Individual Consultants shall be selected through comparison of qualifications of those who have expressed interest in the assignment.



WWW.MDLF.ORG.PS

صندوق تطوير وإقراض البلديات
Municipal Development & Lending Fund



Individual Consultants may obtain further information at the address below from 8:00 am to 4:00 pm from Sunday to Thursday. Expressions of interest must be delivered to the address below by **22/05/2017**.

Dr. Tawfiq Bdeiri

Director General

Address is: Al-Amal Tower, Mecca Street, Al-balou', Al-Bireh

Tel: 02- 2426610

Fax: 02-2426617

Palestinian Authority

E-mail: Loc-cor@mdlf.org.ps