



## Regeneration of Historical Centers in Local Government Units (RHC)

### Consulting Services – Individual Consultant One-year contract on a Full-Time Basis

**Country: Palestine**

**Assignment Title: Operation officer (one-year contract)**

The Municipal Development and Lending Fund (MDLF) is a semi-governmental entity established by the Council of Ministers Decree, to accelerate Palestine's drive toward high responsiveness, self-sustained, decentralized, prosperous and creditworthy local governments. MDLF has been working intensively to regenerate 12 historic centers in West Bank, efficiency and accountability and promote economic development.

The MDLF, as the delegated implementation agency of **RHC**, intends to use part of the **RHC** to hire an individual consultant to serve as an “**Operation officer**”.

#### **Objective of this assignment**

- Assist the benefited LGUs in preparing business plans, operation monthly report and any required report.
- Support the benefited LGUs in identifying the operators for the rehabilitated buildings/ sites.
- Follow up the procurement process to identify and select the operators for the LGUs.
- Provide support during the operations of the projects to insure compliance with RHC requirements and conduct meetings and site visits as needed.
- Assist the operators in preparing and running any equipment's and tools as needed.
- Support the RHC team in supervising, monitoring, and evaluation of RHC projects.
- Conduct any other activities as requested by MDLF.

The Municipal Development and Lending Fund (MDLF) invites eligible qualified individuals to provide information indicating their qualifications, experience and appropriate skills to perform the services. The main qualifications of the consultant are as follows:

- University degree in economics, business administration, or any other relevant field.
- Minimum 8 years' experience in operations management, regeneration, and project management.
- Excellent experience in LG sector.



- Excellent communication skills of writing in Arabic and English.
- Excellent computer skills, (MS office, MS Project, Excel functions, PowerPoint...)
- Be highly committed, able to work under pressure, and meet deadlines.
- Have a valid driving license.

Individual Consultants shall be selected through comparison of qualifications of those who have expressed interest in this position.

The duration of the assignment is one year on a full-time basis.

Individual Consultants may obtain further information at the address below from 8:00 AM to 4:00 PM from Sunday to Thursday. Expressions of interest must be delivered to the address or e-mail below by **06/10/2018**.

**Address is Al-Amal Tower**  
**Mecca Street, Al-balou', Al-Bireh**  
**Tel: 02- 2426610**  
**Fax: 02-2426617**  
**Palestine**  
**E-mail: [op-rhc@mdlf.org.ps](mailto:op-rhc@mdlf.org.ps)**