



## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – Individual Consultant)

**Country: Palestine**

**Assignment Title: Readiness Assessment for Implementing E-Municipality (9 Municipalities in West Bank)**

**Reference No.: MDPIICII-2.1.4.C12**

The Palestine Liberation Organization, for the benefit of the Palestinian National Authority (PNA), has received an initial financing of *EUR 130 Million* from the World Bank-International Development Association (IDA), PA, KFW, Denmark, SDC, VNG, GIZ and AFD towards the cost of the 3<sup>rd</sup> phase of the Municipal Development Program (MDPIII).

The Municipal Development and Lending Fund (MDLF) as an implementation agency for the project intends to use part of the grant for consulting services to hire an individual Consultant to conduct the above-mentioned assignment which will be conducted in selected municipalities in the **West Bank**.

### **The objective of this assignment**

The primary objective of this assignment is to support MDLF in the preparation for implementation of E-Municipality initiative in **four** selected municipalities out of the nine listed municipalities. Those municipalities will be selected by MDLF in consultation with the selected consultant according to predefined criteria for screening and selection. The selected consultant will be responsible for defining the selection criteria, working with the MDLF on identifying the selected four e-Municipalities.

More specifically, this assignment will identify the following:

- The specification for the required resources to implement and operate the EMS.
- The targeted municipalities in West Bank based on predefined criteria for screening and selection.
- The required changes in the internal network architecture to accommodate the requirement of publishing the EMS portal.

The detailed Terms of Reference (TOR) for the assignment can be viewed at website: [www.MDLF.org.ps/TOR](http://www.MDLF.org.ps/TOR)

The Municipal Development and Lending Fund now invites eligible qualified individuals to indicate their interest in providing the Services. Interested individual consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The main qualifications of the consultant are as follows:



- An expert with at least a Bachelor's degree with 10 years of demonstrated experience in Computer Science, Computer Engineering, System analysis.
- At least 1 year of practical experience assessing and designing e-Municipality solutions and dealing with government entities.
- The consultant should have at least 10 years of technical experience, strong skills in e-Municipality system design and business analysis.
- Possess strong analytical, communication and management skills, as well as solid mediating and consensus building skills.
- Familiarity with techniques for organizational design, process improvement, technology assimilation and process modeling. Extensive knowledge of workflow and business process management and familiarity with business process standards.
- Has demonstrated skills in working with public sector development concepts and procedures, as well as with the best practice in institutional assessment.
- The consultant must be familiar with the developed CSC manuals.
- Extensive experience with virtualizations and cloud hosting.
- Experience in administrating infrastructure, including firewalls, databases, virtual, software and other processes.
- Prior experience in envisioning e-Municipality systems and conducting multiagency coordination, and or overseeing IT-related projects for public sector entities.
- Prior experience working with the Palestinian Authority is desired. Five years of practical experience in portal and e-services development.
- The consultant should have the ability to travel across the West Bank.
- Excellent communication skills and be fluency in English will be considered a plus.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, setting forth the World Bank's policy on conflict of interest.

Individual Consultants will be selected through comparison of qualifications of those who expressed interest in this assignment.

Further information can be obtained at the address below during office hours 8:00 A.M. to 3:00 PM.

Expressions of interest (C.V.'s) must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **23/09/2020**.

**Mr. Mohammad Ramahi**  
**Acting Director General**



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