



**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – Individual Consultant)
Annual Renewable Time-Based Contract
“Project Coordinator”**

Country: Palestine

Name of the project: Development of Marginalized Communities in the West Bank (Area C Development Programme Phase II)

Assignment Title: Project Coordinator for Area C - SDC

Reference No.: SDC-Area C-2022-1.2

The Municipal Development and Lending Fund “MDLF” has received a grant from the “SDC” towards the cost of “Development of area C / West Bank“.

The Municipal Development and Lending Fund (MDLF) as an implementation agency for the project intends to use part of the grant for consulting services to hire a “**Project Coordinator**”.

The objective of this assignment:

The main responsibility of the Project Coordinator (Engineer) is to support MDLF in the follow-ups of the day-to-day activities, the activities are described below:

- Work with LGUs to improve projects’ documents, and communicate with them in this regard.
- Follow up all stages of the procurement process with LGUs and with the (LTC) in relation to the funded projects and do the regular update of the procurement plan.
- Cooperate with the LTC in providing the technical support to the LGUs to ensure the compliance with MDLF requirements in accordance to the MDLF operational arrangements.
- Coordinate with MDLF area engineers and supervisors to track the projects implementation and provide progress reports as needed.
- Coordinate with MOLG and other line ministries concerning the projects implementation.
- Coordinate the site visits/missions that may be requested by the SDC.
- Conduct any other activities may be requested by MDLF in relation to Area C development program and other projects or programs upon the request of MDLF.

The detailed Terms of Reference (TOR) for the assignment can be viewed at the website: www.MDLF.org.ps/TOR

The Municipal Development and Lending Fund now invite eligible qualified individuals to indicate their interest in providing the Services. Interested individual consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The main qualifications of the consultant are as follows:

- Bachelor degree in Civil engineering or relevant field.
- Master’s Degree in a relevant field is a plus, such as Strategic Planning, Public Administration, Business Administration, or other related discipline.
- A minimum of 7 years of work experience, preferably in the implementation of donor-funded development projects.
- Experience in conducting infrastructure needs assessments.



- Experience in supervision and implementation of infrastructure projects especially schools and public buildings, water networks and roads.
- He/she should have experience in technical designs, supervision, implementation, quality control skills and environmental/ safety mitigation procedures.
- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team, accept responsibility, and be extremely discrete with sensitive information.
- Strong computer skills, Proficient in Microsoft Office package, especially Excel, Outlook, PowerPoint, and Word.
- Fluent in Arabic, excellent in English speaking and writing skills.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, setting forth the World Bank's policy on conflict of interest.

Individual Consultants will be selected through a comparison of the qualifications of those who expressed interest in this position.

Further information can be obtained at the address below during office hours 8:00 A.M. to 3:00 PM.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **04/08/2022**.

Mr. Mohammad Ramahi

Director General

The address is: Al-Amal Tower, Mecca Street, Al-balou', Al-Bireh

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Palestine

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