



**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – Individual Consultant)
Annual Renewable Time-Based Contract
“Technical Support Expert”**

Country: Palestine

Name of the project: Area C Development Programme in the West Bank Package VI

Assignment Title: Technical Support Expert

Grant No.: ENI/2022/425-654

Reference No.: 6.4

The Municipal Development and Lending Fund “MDLF” received a grant from the EU to implement package VI of the Area C Development Programme in the West Bank. The grant was signed on June 9th 2022 with a duration of 30 months.

The main duty of the Technical Support Expert (TSE) is to support MDLF in the day-to-day follow up of the project activities. The tasks and activities of the TSE, among others, are described below:

1- Management and Communication:

- Assist MDLF in managing the project activities including the preparation, planning, monitoring and controlling, reporting, risk management, and closing.
- Support MDLF in the day to day follow up of the project activities and coordinate with key stakeholders as needed.
- Coordinate with MDLF area engineers and supervisors to track the projects implementation and provide progress reports as needed.
- Coordinate with the concerned MDLF departments regarding the implementation of the project activities.
- Coordinate with MOLG and other line ministries concerning the projects implementation.
- Coordinate the site visits/missions that may be requested by the EUREP.
- Coordinate with the Local Government Units (LGUs) and the other consultants under this programme with regards to sub-projects preparations and implementation.

2- Technical Assistance:

- Work with LGUs to improve projects’ documentations and communicate with them in this regard.
- Follow up all stages of the procurement process with LGUs and with the Local Technical Consultant (LTC) in relation to the funded projects and do the regular updates of the procurement plan.
- Assist MDLF in supervising the LTC, review the LTC deliverables, and carry out the needed quality assurance/quality control.
- Cooperate with the LTC in providing the technical support (capacity development) to the LGUs to ensure the compliance with MDLF requirements in accordance to the MDLF operational arrangements.
- Follow up the community mobilization activities that will be conducted by the LTC and the civic engagement NGOs.

The detailed Terms of Reference (TOR) for the assignment can be viewed at the website: www.MDLF.org.ps/TOR

The Municipal Development and Lending Fund now invite eligible qualified individuals to indicate their interest in providing the Services. Interested individual consultants should provide information



demonstrating that they have the required qualifications and relevant experience to perform the Services. The main qualifications of the consultant are as follows:

- Bachelor degree in Civil engineering or relevant field;
- A minimum of 10 years of work experience, preferably in the implementation of donor-funded development projects (soft and hard components).
- Proved experience in conducting needs assessments, projects scoping and identification, projects screening and appraisal.
- Experience in procurement management and bidding processes.
- Experience in local government sector.
- Familiar with master plans preparation, process of approval and implementation.
- Familiar with Area C context including local governance.
- Experience in good governance principles¹ including social inclusion and accountability, service sustainability and financial management.
- He/she should have experience in technical designs, supervision, implementation, quality control skills and environmental/ safety mitigation procedures.
- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team, accept responsibility, and be extremely discrete with sensitive information.
- Strong computer skills, Proficient in Microsoft Office package, especially Excel, Outlook, PowerPoint, and Word.
- Fluent in Arabic, excellent in English speaking and writing skills.
- Excellent reporting skills.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016, setting forth the World Bank's policy on conflict of interest.

Individual Consultants will be selected through a comparison of the qualifications of those who expressed interest in this position.

Further information can be obtained at the address below during office hours 9:00 A.M. to 2:00 PM (Ramadan working hours).

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **26/04/2023**.

Mr. Mohammad Ramahi

Director General

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Palestine

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¹ <https://www.coe.int/en/web/good-governance/12-principles>